

CHATTANOOGA HIKING CLUB CONSTITUTION

Article I

This Club shall be known as The Chattanooga Hiking Club.

Article II

The purpose of this organization shall be to promote a program of hiking adventures to outdoor enthusiasts of all social and economic backgrounds and skill levels. This organization is concerned with the environment and believes in conservation.

This Club shall function as a non-profit organization. Proceeds received from dues and other sources shall be used to promote the sport of hiking and for the purposes as agreed upon by the members of the club and/or the Executive Board.

Article III

The Chattanooga Hiking Club shall be comprised of general membership.

There will be no restriction in the membership-at-large as to age, race, color, sex, creed, national origin, or hiking ability.

All dues paying members will have voting rights.

Article IV

The Club shall hold at least three, and as many as twelve, scheduled meetings or events a year as designated by the Executive Board. Special meetings of the membership may be called at the discretion of the President.

Officers shall be elected by a majority of the votes cast by the members. Members may vote by ballot to be distributed by the Secretary of the Club via e-mail. Ballots must be returned by the deadline specified in that e-mail.

Article V

EXECUTIVE BOARD

The Executive Board shall consist of the President, Vice President, Secretary/Membership Coordinator, Treasurer, Outings Coordinators, Webmaster, Newsletter Editor, and Trail Maintenance Coordinator.

PRESIDENT

The President of the Club shall be elected from the membership and must be at least 21 years old.

It shall be the duty of the President to preside at regular and special meetings. The President shall enforce the laws of the club. The President shall decide all questions of order, and convene special meetings as deemed necessary. The President shall appoint any necessary committees for the proper discharge of the club's business and shall perform such other duties as customarily related to the office of President.

VICE PRESIDENT

The Vice President shall be elected from the membership and must be at least 21 years old.

The Vice President shall assist the President in all duties and preside in his or her absence. The Vice President shall be in charge of club publicity and public relations. The Vice President shall succeed the President in case of vacancy and shall perform other duties as customarily related to the office of the Vice President.

SECRETARY/MEMBERSHIP COORDINATOR

The Secretary shall be elected from the membership and shall be at least 21 years old.

The Secretary shall keep accurate minutes of all Club and Executive Board meetings and preserve all required forms and communications. The Secretary shall maintain an up-to-date Membership roster and Membership database and perform other duties as customarily related to the office of Secretary.

TREASURER

The Treasurer shall be elected from the membership and must be at least 21 years old. The Treasurer shall be the custodian of all club financial records. The Treasurer shall keep an accurate running record of accounts. The Treasurer shall perform other duties as customarily relate to the office of Treasurer. The Treasurer will report any expenses and income to the Board at the end of each month. This report can be made via email or by any other means. For the protection of an outgoing Treasurer and an incoming Treasurer, at least two board members will perform an audit of the club's account. A simple signed letter will be submitted to the other board members and a copy maintained by the Secretary upon completion of the audit.

OUTINGS COORDINATOR(S)

The Outings Coordinator(s) will schedule hikes and solicit hike leaders for the Club. Hike information will be published to the Membership via the Website, Facebook, the Newsletter or e-mail. Members volunteering to lead a hike for the Club will contact and submit their proposed hike to the Coordinator(s), who will provide them with the required Release of Liability form and any other assistance they may require.

WEBMASTER

The Webmaster shall maintain the Club's website as well as all social media. There shall be a minimum of two administrators for all social media accounts.

NEWSLETTER EDITOR

The Editor will make all decisions regarding appearance and content, to include a schedule of upcoming hikes and events, as well as photos and descriptions of hikes submitted to the Editor by the hike leaders or participants.

TRAIL MAINTENANCE COORDINATOR

The Trail Maintenance Coordinator is responsible for identifying and scheduling trail maintenance outings for the Club to improve or build the trails the Club uses or will use.

Article VI

AMENDMENTS TO THE CONSTITUTION AND BY-LAWS

The Constitution may be amended by a majority vote of the members, provided the amendment has the approval of the Executive Board. Members will be notified of any such proposed amendments at least two (2) weeks prior to the vote.

The Bylaws may be amended by a majority vote of the members. Members will be notified of proposed amendments at least two (2) weeks prior to the vote.

Article VII

In the event of the dissolution of The Chattanooga Hiking Club as a hiking club, any and all property owned by The Chattanooga Hiking Club shall be donated to another non-profit organization.

DRAWN BY: Club Constitutional Committee, 1989

ADOPTED: December 4, 1989

REVISED BY: Executive Board, 2023

ADOPTED: February 20, 2023